



Chelis School of Dance
Mapledene Primary School, Birmingham, B26 3XE
08/01/2024

Health and Safety Policy

1. Introduction

Chelis School of Dance is committed to providing a safe and healthy environment for all students, staff, instructors, and visitors. This Health and Safety Policy outlines our commitment to minimizing risks, preventing accidents, and promoting the well-being of everyone associated with our dance school.

2. Responsibilities

- a. *Management: The management team is responsible for establishing and maintaining a safe and healthy environment, providing necessary resources, and ensuring compliance with health and safety regulations.
- b. *Instructors and Staff: Instructors and staff are responsible for implementing and following health and safety procedures, reporting hazards, and promoting a culture of safety.
- c. *Students and Parents: Students and parents are encouraged to report any health and safety concerns to the management team and to adhere to safety guidelines provided by the dance school.

3. Risk Assessment

Chelis School of Dance will regularly conduct risk assessments to identify and evaluate potential hazards. These assessments will cover areas such as dance studios, common areas, equipment, and any activities associated with the dance school.

4. Prevention of Accidents

To prevent accidents and injuries, Chelis School of Dance will:

- a. Ensure that all dance studios and facilities meet safety standards and are well-maintained.
- b. Provide appropriate training for instructors and staff on emergency procedures and first aid.
- c. Encourage students to warm up properly and use appropriate safety gear.
- d. Implement measures to control the risk of slips, trips, and falls.



5. Fire Safety

Chelis School of Dance will:

- a. Conduct regular fire drills.
- b. Provide clear evacuation routes and ensure that emergency exits are unobstructed.
- c. Maintain fire extinguishers and other firefighting equipment.

6. First Aid

Chelis School of Dance will:

- a. Ensure that first aid kits are readily available and regularly inspected.
- b. Designate trained first aiders among staff.
- c. Keep records of any accidents or injuries and take appropriate action to prevent reoccurrence.

7. Security and Access Control

To enhance security, Chelis School of Dance will:

- a. Implement access controls to prevent unauthorized entry.
- b. Maintain a visitor log to track individuals entering and leaving the premises.

8. Communication and Training

Chelis School of Dance will:

- a. Communicate health and safety policies and procedures to all staff, instructors, students, and parents.
- b. Provide regular training sessions on health and safety, emergency procedures, and the use of safety equipment.

9. Reporting and Investigation of Incidents

All accidents, incidents, or near misses will be promptly reported and thoroughly investigated. Lessons learned from incidents will be used to improve health and safety measures.

10. Review and Revision

This policy will be reviewed annually or as needed to ensure its continued effectiveness and compliance with health and safety regulations.

A handwritten signature in black ink, appearing to read "H. Martin".

Holly Martin
Principal
Chelis School of Dance