



Chelis School of Dance
Mapledene Primary School, Birmingham, B26 3XE
08/01/2024

Internet Safety and Camera Policy

1. Introduction

Chelis School of Dance is committed to ensuring the safety and well-being of our students, staff, and parents in both physical and online environments. This Internet Safety and Camera Policy outline our guidelines for the responsible use of digital devices, internet safety, and the capture of images during dance school activities.

2. Internet Safety

- a. *Online Conduct: Students and staff are expected to engage in respectful and responsible online behaviour, adhering to the same standards of conduct as in-person interactions.
- b. *Use of Personal Devices: Personal devices, including smartphones and tablets, should be used responsibly and in accordance with this policy. The use of such devices should not compromise the safety, privacy, or focus of dance school activities.
- c. *Cyberbullying: Cyberbullying will not be tolerated. Students and staff are expected to report any incidents of cyberbullying promptly.

3. Camera and Photography Policy

- a. *Consent: Prior written consent from parents or guardians is required for the capture of images and videos of students during dance school activities. Consent forms will be provided and kept on file.
- b. *Advertising and Promotion: Teachers may take photos or videos for advertising and promotional purposes, provided explicit consent is given by the parent or guardian. These materials may be used on the dance school's website, social media, or promotional materials.
- c. *Immediate Deletion: Photos or videos taken by teachers for advertising purposes will be immediately deleted from the teacher's phone once they have been transferred to a secure storage location.
- d. *Privacy Considerations: Teachers will be mindful of the privacy of individuals when taking photos, avoiding capturing sensitive or inappropriate content.
- e. *Parental Observation: Parents who wish to capture images or videos of their child during dance school activities must also seek permission from other parents and instructors. Respect for the privacy and consent of all individuals is paramount.



4. Online Platforms and Communication

- a. *Secure Platforms: Chelis School of Dance will use secure and reputable online platforms for communication and sharing information.
- b. *Privacy Settings: Privacy settings on online platforms will be configured to safeguard the personal information of students, staff, and parents.
- c. *Monitoring and Moderation: Chelis School of Dance will monitor online platforms used for communication to ensure compliance with this policy and to prevent any inappropriate content or behaviour.

5. Review and Revision

This Internet Safety and Camera Policy will be reviewed annually or as needed to ensure its continued effectiveness and relevance. Any necessary revisions will be made to address changes in technology or the dance school's activities.

A handwritten signature in black ink, appearing to read "H. Martin". The signature is written in a cursive style and is enclosed in a thin black rectangular border.

Holly Martin
Principle
Chelis School of Dance